

# GRAND LAKE AREA CHAMBER OF COMMERCE ARTS AND CRAFTS APPLICATION, 2017

## Rules and Regulations

Furnish all requested information by typing or printing legibly. The information provided on this application will be used for all correspondence and advertising.

### ELIGIBILITY- JURIED SHOW

As a Juried show, only handmade products are acceptable and white tents are requested. Our shows are open to artists who exhibit work of their own concept, design and/or execution, in all media. **\*Artist must be present in the booth\*** IMPORTED OR COMMERCIAL ITEMS WILL NOT BE CONSIDERED OR PERMITTED. Please submit four (4) photos, including one of your booth setup. Please label photos with your name, and send them with the application form. (You may list your website on the application page and we will review your images there) No photos will be returned. Entries will be considered on the merits of work pictured in the submitted photos/slides and by your application. Only merchandise accepted by GLACC will be allowed into the Festival. Participation in previous year's Festivals does not ensure acceptance for 2017. If you misrepresent yourself, are a distributor or have offensive material, you may be asked to leave and will forfeit your booth fee. **SELECTION/NOTIFICATION:** Festival participants will be notified via email about their Jury selection. The Jury meets the last day of each month. Booths of the same variety will be limited.

### FEES

The price for the Fairs this year will be: Premium Boardwalk Booth space=\$220, Corner booth space=\$205 and front-only Booth space=\$190. **Early Bird Special: If you apply for Corner or Boardwalk Booth and pay by Dec 1st, you may take \$20 off each show for which you are accepted.** (See application) For your fee, you will get a 12' x 12' booth, security, and Town of Grand Lake business license fee. No commission is charged on your sales. If you are accepted and do not have a valid state tax license by the time of the Fair, you may not set up. If GLACC does not accept you into the Festival, your booth fee will be returned. **Otherwise, our policy is no refunds, no exceptions.**

### EXHIBIT SPACE

A 12 x12' booth space is provided and will be assigned by the Grand Lake Festival of Arts and Crafts. No tables or chairs are included. **NO STAKES ARE TO BE USED TO SECURE TENTS. NO ELECTRICITY IS AVAILABLE. NO RUG OR COVERING OF ANY KIND IS ALLOWED ON THE GRASS.** The festival is held outdoors so suitable protection from the elements is encouraged. There is no rain date.

### SALES TAX

The applicable taxes are: Town of Grand Lake (4%), Grand County (1%), State of Colorado (2.9%). The total tax to be collected is 7.9% and is to be submitted to the Colorado Department of Revenue. Town of Grand Lake business license must be displayed in your booth at all times.

### SETUP AND TEARDOWN

Setup may begin on **Friday, at Noon**, before the Festival or Saturday after 8 AM. Tear down begins at **4 PM on Sunday**.

### PARKING

Parking on Grand Ave is limited to **LOADING & UNLOADING ONLY**. Leave Grand Ave for customers.

### OPERATIONAL HOURS

Attendees are required to keep their booths open from **10 AM-5 PM Saturday** and **10 AM-4 PM Sunday**. Attendees may continue to stay open during *daylight* hours on event days if they choose.

### SECURITY & INSURANCE

**Each participant is responsible for insurance and sale of his or her own work** Security will be provided Saturday, from 11PM to 6AM Sunday. There will be no security on Friday night.

### PUBLICITY AND PHOTOGRAPHS

The Grand Lake Area Chamber of Commerce may photograph or record any and/or all participants and booths. The Chamber will own these photographs and recordings. All entrants consent to the use of their name, photograph, likeness, voice and/or video for advertising and promotional purposes, including online announcements worldwide without additional compensation.

### REQUIRED MATERIALS CHECKLIST

For consideration in the Grand Lake Arts and Crafts Fairs, please submit all of the following:

- |                                               |                                                    |                                                                  |
|-----------------------------------------------|----------------------------------------------------|------------------------------------------------------------------|
| <input type="checkbox"/> Application          | <input type="checkbox"/> Copy of State Tax License | <input type="checkbox"/> 4 or more photos, including 1 of set up |
| <input type="checkbox"/> GL Peddler's License | <input type="checkbox"/> Signature on Application  | <input type="checkbox"/> Payment                                 |

**PLEASE CIRCLE THE MEDIUMS YOU WILL BE SELLING**

Jewelry      Ceramics/Pottery      Photography      Children/Toys  
 Food      Drawing/Graphics      Wearable Art/Fiber      Gifts  
 Metalwork      Woodwork      Glass      Other \_\_\_\_\_

Approximate price range merchandise to be sold: \_\_\_\_\_

Please check the Fair(s) and booth spaces you prefer:

Office Use Only	
Date rec'd	_____
Jury response	_____
Peddler	State _____
	#June Booth # _____
	#July Booth # _____
	#Aug Booth # _____

Booth Choices	June 10-11	July 8-9	August 5-6	TOTAL:
<b>Boardwalk Booth: \$220 each</b>	<b>Before 12/1 \$200 After 12/1: \$220</b>	<b>Before 12/1 \$200 After 12/1: \$220</b>	<b>Before 12/1 \$200 After 12/1: \$220</b>	
<b>Corner Booth: \$205 each</b>	<b>Before 12/1 \$195 After 12/1: \$205</b>	<b>Before 12/1 \$195 After 12/1: \$205</b>	<b>Before 12/1 \$195 After 12/1: \$205</b>	
<b>Front (1 side) Open: \$190 each</b>	<b>\$190</b>	<b>\$190</b>	<b>\$190</b>	
<b>Additional Booth: \$100 per show</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	

Peddler fee of \$15 is included in price)

**BUSINESS DETAILS**

Applicant Name: \_\_\_\_\_  
 Business Name: \_\_\_\_\_  
 Daytime Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax \_\_\_\_\_  
 Website: \_\_\_\_\_ Email: \_\_\_\_\_  
 Mailing Address: \_\_\_\_\_ City, State, Zip \_\_\_\_\_  
 Make of vehicle attending show: \_\_\_\_\_ Model: \_\_\_\_\_ License plate: \_\_\_\_\_  
 Please Charge My Credit Card (MC/Visa only) # \_\_\_\_\_  
 For the Amount of: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ CCV code (on back) \_\_\_\_\_  
 Colorado Sales Tax Number: \_\_\_\_\_ (Please attach copy of current sales tax license)

**PLEASE CIRCLE THE ANSWERS THE FOLLOWING QUESTIONS:**

Applications will not be processed until the town "Peddler Application" is received. Have you sent the Peddler App?	<b>YES</b>	<b>NO</b>
Using our map, please select your booth preference: (All booths are assigned on a first paid, first served basis. Preference is not guaranteed)	<b>1<sup>st</sup></b>	<b>2<sup>nd</sup></b>
Will you be demonstrating your talents? Demonstrations are good for sales☺	<b>YES</b>	<b>NO</b>
The artist will be present.	<b>YES</b>	<b>NO</b>
Do you agree to abide by the rules and concerns of Grand Lake, including not parking on Grand Av	<b>YES</b>	<b>NO</b>
Any questions? Feel free to call Ann at 970-627-3402 or cell: 303-250-6878		

By submitting this application, I do hereby certify that I have read and understand the Grand Lake Festival of the Arts and Crafts rules and regulations (reverse side) and will adhere to the same. I understand that refusal to abide by the regulations may result in my disqualification from this Festival of Arts & Crafts, and my booth fee will be forfeited.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Please make checks payable to: **Grand Lake Area Chamber of Commerce**. Visa and MasterCard accepted.

**Mail completed application, photos, sales tax license, Peddler license and fee to:**

**Grand Lake Area Chamber of Commerce  
 Grand Lake Festival of Arts and Crafts  
 PO BOX 429  
 Grand Lake, CO 80447**